

**PAC Meeting Minutes
March 4/2019**

I. Call to Order and First Nations Land Acknowledgement- Taryn Stokes

II. Roll call: Erin Gibbs, Petra Borhaven, Amanda Hulland, Cam Stokes, Taryn Stokes, Lisa Skoreyko, Jenn McCauley, Tyler Wedman

III. Agenda Approval - Tyler, seconded by Cam

IV. Minutes Approval- Petra, seconded by Tyler

V. Reports/Discussions

Chair Report- code of ethics and bylaw review

Principal's report

-Two secondary students won silver and bronze medals at the BC regional skills competition in cabinet making and carpentry

-Brand new website for the school- will have current updates on here instead of weekly bulletin, can report student absence or lateness instead of calling

-Boys mentorship- all funding has been secured through a mental health grant so PAC no longer needs to support this but could potentially use the money to support David Hatfield (more mentorship programs) or Shakesfest.

-Pink Day assembly resulted in a tree of gratitude- students can write something nice about another student and put it in the box and then these are read each morning during announcements.

-SQX dance troupe coming for a week of dance at the school- over four days starting April 1

-Recent School Alignment Meeting - Erin Presented needs and wishes for the school. She secured funding for:

- \$40 000 for computer lab upgrade
- maple trees to eventually be used for sapping
- New sciences kits
- MakerSpace resources \$7700

-Open House for Learning- March 13- invitations to parents and community members to join us and perhaps share their favourite children's story. Students will make their learning visible by sharing reading and writing

-10 Anniversary- maple tree planting, mural unveiling to take place in the evening in September rather than April to give time to organize

Hot Lunch Report

Month end balance \$3224.69. 489 meals eaten 15 eating days. Numbers are down especially from high school side. Tyler will do a survey again soon.

Upcoming expenses: new bowls, work safe= \$126.80, insurance = \$670

Hot lunch may benefit from getting fresh local produce Creston from a website Kootenay Farms Market Place who organize getting different food from many farms. It uses an online order system and they deliver.

Grants:

-One from PC that may benefit hot lunch. Tyler will look at applying for this.

- He is also going to apply to credit union grant- probably will get it after spring break.

Treasurer report

Grocery Gift Cards Deposits \$2,210
Grocery Gift Cards Withdrawals \$5,481
Current Bank Balance \$5,933
Outstanding Cheques \$2016 (\$1500 Hot Lunch, \$416 Student Travel)
March 4th Actual Balance \$4,017

2 Year Reconciliation. Recommendations for this:

- arm's length cheque signing
- increase rigor around cash intake tracking
- increase rigor around cash removal from safe
- cash only handled by account signees or approved designates
- ensure GGC spreadsheet is updated and understood
- maintain updated ledger to catch errors early

GGC/Fundraising

-Erin couldn't make it but has gotten the ball rolling again. She will do the next order with the deadline of April 5th.

-Gaming Grant needs to be reapplied for by end of June.

VI. Topics from Previous Meeting

Gina is not present to report on info regarding a water bottle filling station.

VII. New/Other Business

Heather Bury (acting academic counsellor) asked if PAC would consider continuing with a scholarship done in previous years- motion to donate \$300 for a scholarship to be given to a graduating student- Lisa approved Amanda seconded, all in favour- motion approved

VIII. Meeting Adjourned 7:17

IX. Next meeting April 15 /2019

Minutes by Lisa Skoreyko